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Cc: Myers, Craig[Myers.Craig@epa.gov]; R8 Documentation Unit
Leader_SG[R8_Documentation_Unit_Leader_SG@epa.gov]
From: Atencio, Kathie
Sent: Tue 8/11/2015 11:32:45 PM
Subject: Form for folks to fill out for resource requests

Hi Dee,

Here is the form that Luke and I came up with (and Craig reviewed as well). We would like to use this for any requests that come in for any future requests from EPA folks. People in the Region can print this out, sign it, and scan it back in an email to me or Luke. For people here at the ICP, we will print some forms out. If you can report this out tomorrow during our IC meeting, that would be great.

Thanks,

Kathie

Resource Request			
Incident name: Gold King Mine Release		Requester Position/Name and Signature:	Date/Time:
Kind:	Expected length of time:	Detailed description of what/who is needed:	
RESL Review/Signature:		Finance Section Review:	IC Approval/Signature:

